

Medical Record Request Form

Patient Information

First Name

Last Name

Date of Birth

Mobile Phone

Email

Medical Records From

Facility / Entity Name

Phone Number

Fax Number

Email

Medical Records To

Facility / Entity Name

Phone Number

Fax Number

Email

Request Details

Purpose of Request

☐ Personal Use

☐ Transfer of Care

☐ Legal Purposes

☐ 504 Plan

☐ Individualized Education Plan

☐ Correspondence with others
involved in care

☐ Evaluation Results/Summaries

☐ Other

Additional Notes:

Delivery Method

☐ Mail

☐ Fax

☐ Email

☐ Pick Up *Approximately \$0.25/page

Authorization

I, the undersigned, authorize the release of my medical records to the specified individual or entity. I understand that this information may include sensitive and confidential details related to my health.

Signature

Date: